



Camp Fircom Society

Of the United Church of Canada
PO Box 94027 6655 Royal Avenue
West Vancouver, BC V7W 2B8
604-662-7756 | info@fircom.ca | fircom.ca

Job Posting for Lifeguard

Employment Dates:

- Start date - July 9, 2023
- End Date - September 4, 2023
- Opportunity for additional work hours
- *Please note that the dates between the on-site training (June 27) and the start date (July 9) are not working days*

Wage: \$136 per day, plus accommodation, all meals when Food Service is offered, water taxi fares, staff t-shirt

Summary of Position: Working in collaboration with the Head Lifeguard and a fellow Lifeguard, the Lifeguard is responsible for the safe operation of the waterfront for all age groups. From supervising free swim, to taking campers out on kayaks, paddle boards, canoes, and big canoes, every day is a day on the beach in this position! A desire to teach kids how to safely paddle and play in the ocean is a must. This position works in collaboration with the Program & Waterfront team to coordinate the behind the scenes logistics that lead to a successful waterfront experience for campers and guests. This includes daily waterfront safety inspections, the delivery of waterfront safety talks, instruction on paddling and watercraft safety, and conducting swim tests for children and youth at the beginning of every Outdoor School and Summer Camp session.

This is a full-time position during the summer months (end of June through to Labour Day weekend in September). As such, the successful candidate is required to live on site during this time period. A schedule for each month will be provided to the successful candidate by the 15th day of the month previous (i.e., the work schedule for July will be provided by June 15th).

Overview of Camp Fircom: We would like to acknowledge that Camp Fircom is located on Cha7elkwnech (Gambier Island), in the ancestral and unceded territory of Skwxwú7mesh Úxwumixw (Squamish First Nation). A short 20 minute water taxi ride from Horseshoe Bay, Camp Fircom is situated on a 120-acre waterfront property with access to ample recreational opportunities, including swimming beaches and hiking trails.

The mission of Camp Fircom is to create communities of belonging and experiences to grow on. The heart of our non-profit organization is the operation of summer camp programs, which we are optimistic about running this year. We also operate a year-round retreat centre, hosting weddings, family vacations, conferences, work and wellness retreats, adult programs, and other groups.

Living Arrangements: Accommodation is provided in a shared unheated cabin without plumbing, electricity, or internet. Shared washroom facilities are available exclusively for staff use, and internet access is available in many community spaces throughout camp. Meals are included when guests are on site and Food Service is offered. Compliance with all federal and provincial health orders related to COVID-19 will be ensured, including the ability to remain 2m apart in shared accommodations.

Duties and Responsibilities:

Supervision & Training:

- Actively participate in 100% of all comprehensive staff training sessions, prior to the beginning of the operating season and throughout the season:



Camp Fircom Society

Of the United Church of Canada
PO Box 94027 6655 Royal Avenue
West Vancouver, BC V7W 2B8
604-662-7756 | info@fircom.ca | fircom.ca

- **6 hours of online workshops prior to June 22**
- **On-site training: Thursday, June 22 (evening) - Tuesday, June 27 (morning)**

- Assist the Program & Waterfront Director and Coordinator, as well as the Head Lifeguard, in leading staff training sessions in waterfront missing person drills and kayak and canoe rescues

Programming:

- Be the primary or secondary guide taking campers, Outdoor School participants, and guests on 1-1.5 hour kayak, canoe, and paddle board sessions
- Provide safety talk and paddle instructions to campers, Outdoor School participants, and guests, and ensure group safety while paddling
- Provide naturalist interpretation of plants and animals along the coastline
- Monitor swimming and paddling activities to ensure safety, and provide first aid assistance when required
- Supervise campers and guests during open swim times, and ensure that all campers, Outdoor School participants, and guests are within the swimming boundary and using the swim dock safely (i.e., jumping and not diving)

Hospitality:

- Engage and communicate with campers, Outdoor School participants, guests, staff and volunteers in a friendly, respectful manner
- Respond to campers', Outdoor School participants', and guests' needs and inquiries in a timely manner
- Prepare Paddle Shack and waterfront area for camper, Outdoor School participant, and guest arrival, and assist with the preparation of accommodations when support is required
- Welcome campers and Outdoor School participants to site, which includes off-loading from the water taxi, assisting with luggage, and escorting them to their accommodations
- Assist with the serving of meals during meal times, which includes bussing tables and cleaning and sanitizing surfaces after meal service
- Assist campers and Outdoor School participants on departure days (i.e., collecting luggage and bringing it to the dock, facilitating the loading of water taxis, etc.)

Housekeeping:

- On departure days, with assistance from site staff and in collaboration with the Guest Experience staff team, clean and sanitize shared spaces and guest accommodations
- Ensure appropriate cleaning supplies are used for the surfaces being cleaned
- Follow COVID-19 Safety Protocols at all times when cleaning and sanitizing, which includes wearing appropriate personal protective equipment (PPE)
- Assist with extra cleaning and sanitizing tasks as required

General:

- Be sensitive to, and strive toward, fulfilling the mission and values of Camp Fircom
- Carry out other duties as required

Safety:

- Develop a working knowledge of Camp Fircom's Summer Camp Staff Manual and Policy and Procedure Manual



Camp Fircom Society

Of the United Church of Canada
PO Box 94027 6655 Royal Avenue
West Vancouver, BC V7W 2B8
604-662-7756 | info@fircom.ca | fircom.ca

- Learn Camp Fircom's Emergency Policies and Procedures, with a specific focus on Policies and Procedures related to the waterfront, and be prepared to implement Emergency Procedures if the need arises
- Ensure all COVID-19 policies and procedures are followed for all waterfront programming
- Enforce safety rules and regulations
- Ensure all BC Camping Association (BCCA) Accreditation Standards are met and upheld with regard to the waterfront and all water-based activities
- Take ownership for the safety of campers, Outdoor School participants, guests, volunteers, and fellow staff, and actively manage risk
- Monitor camper, Outdoor School participant, guest, volunteer, staff and site safety, and report any concerns to the Executive Director

Reporting and Evaluations:

- The Lifeguard reports to the Head Lifeguard, who (in collaboration with the Program & Waterfront Director) will lead a goal setting and evaluation process

Qualifications:

- Age 18 or older
- National Lifeguard certification (i.e., pool, waterfront) by the Lifesaving Society or equivalent certification
- One year previous experience working as a Lifeguard in a pool or camp waterfront
- Experience leading recreational activities with children, youth and families
- Current Criminal Record Check and Vulnerable Sector Search upon hire (requirement by age)
- Ability to work well independently and as part of a team
- Willingness to work evenings and/or weekends
- Proven leadership skills, including initiative and dependability
- Strong organizational, interpersonal, and time management skills
- Ability to work under pressure, set priorities and meet deadlines, particularly when overseeing multiple activity areas at the same time
- Experience in public speaking and demonstrated ability to capture the attention of large groups
- Ability to stand or walk for 8-hour shifts, and bend, lift, and carry 50 pounds
- Willingness to comply with all Camp Fircom and COVID-related policies, procedures and protocols
- First Aid & CPR certification

Assets:

- OFA II or III, Wilderness First Aid
- Introductory/Intermediate certification in kayak and/or canoe/big canoe from Paddle Canada or RCABC
- One or more seasons of experience living and working on a remote site
- Experience with cleaning and sanitizing kitchens, bathrooms, bedrooms and common areas in a commercial setting (i.e., hotels, resorts, camps, etc.)
- Fluency in a second language

Application Process: If interested in applying for this position, please email an 'Expression of Interest' Letter and Resume to Drew Powell, Program & Waterfront Director (drew@fircom.ca) **NO LATER**



Camp Fircom Society

Of the United Church of Canada
PO Box 94027 6655 Royal Avenue
West Vancouver, BC V7W 2B8
604-662-7756 | info@fircom.ca | fircom.ca

THAN Tuesday, February 28th, 2023 at 4:00pm. Only shortlisted candidates will be contacted. No phone calls, please.

Camp Fircom is an equity employer and we encourage applications from women, persons with disabilities, members of visible minorities, First Nations, Inuit, and Metis people, people of all sexual orientation and genders, and others who may contribute to our further diversification.